

White-Reinhardt Fund For Education

2005 Mini-Grant Program

A project of the
**AMERICAN FARM BUREAU
FOUNDATION FOR AGRICULTURE®**

Guidelines and Application Form

The White-Reinhardt Fund for Education is a special project of the American Farm Bureau Foundation for Agriculture in cooperation with the American Farm Bureau Women's Committee. It was established to honor two former chairs of the Women's Committee, Berta White and Linda Reinhardt, who were leaders in the national effort to improve agricultural literacy. The mini-grant is one of two components of the fund.

Purpose:

Mini-grants are offered to state and county Farm Bureaus in amounts up to \$500 for classroom education programs for grades K-12. The purpose of the fund is to support projects that will increase agricultural literacy.

Eligibility:

Mini-grants are offered to state and county Farm Bureaus on a competitive basis with priority given to those programs demonstrating a need for financial support.

Application Guidelines:

- Mini-grant applications must be completed and submitted to the state Farm Bureau president, Agriculture in the Classroom coordinator or administrator for signature.
- Applications to the American Farm Bureau Foundation for Agriculture must be postmarked by February 15, 2005 for projects that are to be completed by November 15, 2005.
- Recipients of the grants will be announced by April 1, 2005.
- Those projects selected for mini-grants will receive one-half of the grant at the beginning of the project and the balance upon completion of the project and submission of a final written report to the American Farm Bureau Foundation for Agriculture.
- Both county Farm Bureaus and state Farm Bureaus are eligible to apply. Each county may submit only one application for a county project. Each state Farm Bureau may submit only one application for a state wide project.
- Funding is not available for field trips, landscaping projects or one-time consumable products.
- Grant payments can be made only to a state or county Farm Bureau. Payments cannot be made to individuals or to other organizations.

Selection Criteria:

A committee composed of Farm Bureau leaders and other individuals with a working knowledge of agriculture and/or education programs will evaluate the applications.

Each evaluator will be asked to score the applications according to the following criteria:

1. The project creatively engages students in a way that encourages them to want to learn more about the food and fiber system. (30 points)
2. The project reflects a strong connection between agriculture and education. (20 points)
3. The project proposal reflects an organized plan for procedures and timelines for accomplishing the project goals. (15 points)
4. The project budget clearly defines the budget items and is cost effective in terms of the project parameters. (15 points)
5. The project proposal indicates how the project is compatible with the state learning standards. (10 points)
6. The project proposal explains how this project would expand the current Agriculture in the Classroom effort, i.e. new grade levels or audiences, and/or new subjects. (10 points)

Timeline:

- County Farm Bureaus must submit applications to the state Farm Bureau office by January 31, 2005.
- State Farm Bureaus must submit state and county applications to AFBFA no later than February 15, 2005.
- Announcement of winners will be made by **April 1, 2005** with payment of the first installment following notification of winners and receipt of the grantee acceptance form.
- Project final reports should be postmarked by **November 15, 2005** with payment of the balance by **December 15, 2005**.

American Farm Bureau Foundation for Agriculture®, 1501 East Woodfield Road, Suite 300W,
Schaumburg, IL 60173-5422

Phone: 1-800-443-8456; Fax: 847-969-2752; E-mail: marshap@fb.org

List your action plans for the project including timeline for completion*:

Please list budget items and amounts (note guidelines for items not funded)*:

ITEM	AMOUNT
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Indicate your process for aligning the project with your state learning standards*:

Explain why this mini-grant is needed for your project*: _____

Signature of applicant

Signature of State Farm Bureau President,
Administrator, or AITC program Coordinator

Submit signed applications to: American Farm Bureau Foundation for Agriculture, 1501 East Woodfield Road, Suite 300W, Schaumburg, IL 60173-5422.

Applications must be postmarked by February 15, 2005.

*A maximum of one additional page may be added to this application.